



## Quarterly Commission Meeting

Tuesday, November 7, 2017

1pm — 5 pm

### Locations

Illinois Department of Natural Resources  
422 S 5<sup>th</sup> St, 4<sup>th</sup> Floor  
Springfield, IL

Illinois Department of Natural Resources  
122 S. Michigan Ave, 7<sup>th</sup> Floor Room 711  
Chicago, IL

### Call-in Option

Dial: 888-494-4032; Access Code: 4037150212#

### Commissioners and Staff in Attendance

**Springfield** – Turnbull, Jeff; Nelson, Katherine; Hosteny, John; Angelis, Jane, Benanti, Jennifer  
**Chicago** – Drumgoole, Rosie for Myers, Jenne; Chavkin, Nisan; Marton, Debra; Furett, Natalie; Silberman, Stephen

**By-Phone** – Davis, Laura; Sims, Cynthia; Brown, Julian; Dee, Merri; Tubekis, Barbara; Witzel, Jennifer

**Staff** – McFarland, Scott; Hanneken, Michelle; Esper, Mike; Morrissey, Spenser

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### Meeting Minutes

#### Call to Order

Turnbull calls meeting to order at 1:08 PM

Quorum met

#### Roll Call

Angelis motions to ask for introductions of those attending

Hosteny Seconds motion

#### Approval of the June 1, 2017 Meeting Minutes

Turnbull – Motion to accept April and June minutes

Brown seconds

Motion carried by voice vote

#### Amendment to agenda

Presentation by Tom Branen on States for Service. Presentation is on Basecamp.

#### Q&A for Presentation

Questions from Hosteny and Angelis about States for Service.

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McFarland suggests committee members consider coalition of ASK.

Jeff Turnbull moves meeting forward. Decisions regarding S4S not made at this meeting.

### **Amendment to Agenda**

#### New business now

Tubekis covers general of by-laws

Nisan highlights by-law changes

Nisan opens up by-laws for discussion

Turnbull asks if anyone has questions

Nisan motions to vote on new change to by-laws

Silberman seconds motion

Motion carried by voice vote

### **Original Agenda**

#### Executive Director Report – McFarland

##### **a. Staffing**

McFarland welcomes new staff. Morrissey, Spenser; Street, Joshua; Steenerson, Kylie; Stevens, Jamie. New grant manager, start Nov. 16<sup>th</sup>.

##### **b. Budget**

McFarland discusses draft submission of Commission Support Grant.

#### Questions and discussion

Clarification on grant for staff members by McFarland and Morrissey

##### **c. Commission Appointments**

New members for commission.

##### **d. Policy Update / States for Service**

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Discussed earlier in meeting as an amendment to agenda

### Commission Chair Report – Turnbull

No formal report from Turnbull

Turnbull discusses presentation by Tom Brenan given earlier in meeting

### CNCS Report - Hosteny

Three Items for report: CR budget, appointments, opioid epidemic

### Committee Reports

#### **a. Executive Committee – Turnbull**

Turnbull discusses email for members interested in committee for by-laws

#### Question and Discussion

Discussion on reports being in writing

#### **b. Finance Committee – Marton**

Discussion on donations and fundraising for Serve Illinois Foundation

Hosteny turns discussion back to Executive Committee.

Questions by: Chavkin on appointees and Chairmen's power

#### **c. Public Relations – Errera**

Not in attendance to give report

#### **d. Recognition Events – Tubekis**

Tubekis discusses Hometown Awards. Addresses Michelle Hanneken on event.

Nothing new with other recognition events

#### **e. State Service Plan/Strategic Planning – Turnbull**

Nothing new for this item

#### **f. Governance – Tubekis**

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By-laws discussed previously

Tubekis discusses nomination forms and awards. Suggests briefing.

**g. AmeriCorps Selection**

No report for meeting

Staff Reports

**a. AmeriCorps**

**i. 2017-18 Monitoring**

McFarland discusses monitoring visits.

**ii. 2018-19 Notice of Funding Opportunity**

McFarland discusses: bidders conferences for AmeriCorps, expects more competition

Competitive and Formula grants addressed by McFarland

McFarland discusses regional conference. Working with ASK for venue. Event is March 19<sup>th</sup>-23<sup>rd</sup>

**b. Volunteerism**

**i. Volunteerism Conferences**

Michelle Hanneken discusses: Southern Illinois Volunteerism Conference conference geared toward volunteer managers.

Central Illinois Volunteerism Conference, Learning and Innovation.

Illinois Conference on Volunteer Administration

Discussion by committee on: RSVP and Quad City programs

Hanneken discusses ALIVE network and Peoria conference.

**ii. Volunteer of the Week/Nonprofit Spotlight**

McFarland discusses volunteer of the week

**iii. Veterans Day of Service**

McFarland discusses webpage – Serving Those Who Served.

**iv. Governor's Hometown Awards**

Hanneken discusses what will happen at Hometown Awards and feedback for event

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**c. Communications**

**i. Website/Social Media**

McFarland discusses social media support for AmeriCorps

**Additions to Agenda**

Travel vouchers – Morrissey (Staff)

Morrissey explains process for travel vouchers is different now

Discussion and questions on how to do new voucher system

Questions from Tubekis on Hometown Awards

Old Business

No old business to address

New Business

New business already addressed in beginning of meeting

**a. By-Law Amendments**

Nisan discusses by-laws

Adjournment

Turnbull adjourns meeting at 3:05 PM

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